



# Welcome to the United Utilities Pension Scheme Defined Contribution (DC) Section

We have a great pension scheme for you...

## How the DC section works

DC pension schemes work just like a building society account: you pay contributions, we pay contributions and your account receives investment growth.

More information and a short video about our scheme are available on the pensions website [unitedutilities.com/pensions](https://unitedutilities.com/pensions)

## It may not cost as much as you think



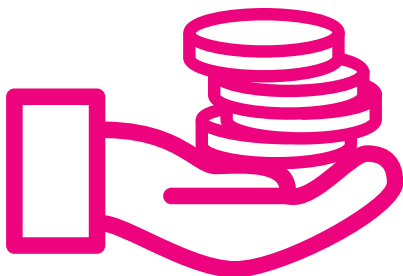
**When you join our pension scheme, you receive tax relief and will automatically be part of our PensionSaver scheme.**

This means that we pay your employee pension contributions into the pension scheme on your behalf and, in return, your gross salary is reduced by the same amount – so you will pay less National Insurance and also have more take-home pay.

PensionSaver will be of benefit to virtually all members, but in some cases it might not be appropriate, for example if you earn close to the National Living Wage (or National Minimum Wage if aged 24 or less), or the lower National Insurance and tax thresholds. We will assess your earnings and if we believe PensionSaver is not suitable for you, you will automatically be taken out of PensionSaver and you will pay your pension contributions by payroll deduction. You will automatically be included in PensionSaver if it becomes suitable for you in the future.

You can opt out of PensionSaver at any time by using the **Contact Us** form on **Ask HR**.

## We pay **twice** the amount **you** pay



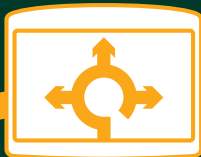
You are automatically enrolled at the 5%\* employee contribution rate and can change this using the online form available on the pensions website [unitedutilities.com/pensions](https://unitedutilities.com/pensions). You can also see how much you will pay into your pension pot using the pensions calculator. The more you pay, the more we pay and the bigger your pension pot becomes.

*\*If you elected to leave the Defined Benefit scheme on 31 March 2018 and join the DC section this will be 7%.*

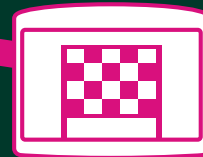
You	Us	Total added to your pot*
3% of DC pensionable earnings	6% of DC pensionable earnings	9% of DC pensionable earnings
4%	8%	12%
5%	10%	15%
6%	12%	18%
7%	14% (max)	21%



**1: Get going**



**2: Decision ahead**



**3: Nearly there**

## What can I do with my pension pot?

At retirement you can take up to 25% of your pension pot as a tax free lump sum. With the remainder you have three options, all of which are taxable, (or you can choose a combination of them):

- 1. Cash**
- 2. Secured Income (Annuity)**
- 3. Flexible Income (Drawdown)**

The annuity or drawdown would not be through the UUPS, you would need to find your own provider.

Don't worry, when you decide to retire, support will be provided by the Scheme Administrator. Details can be found on the pensions website contacts page

[unitedutilities.com/pensions](http://unitedutilities.com/pensions)

## Building your pot

Your pot will be automatically invested by the Trustee or if you wish you can choose from a range of funds to help build your pension pot. Further information can be found in the **investment guide**.

## Do you have another pension?

If you have started to draw any DC pension benefits flexibly from a previous pension you may be restricted as to how much you can pay into your UU DC pot tax free. Please see the separate **tax relief factsheet**.

## What about my family?

If you were to die whilst working for United Utilities there is a cash lump sum payable of four times your pensionable earnings at the time of death. Plus the value of your pension pot will also be paid to your dependants. These payments are made tax-free, up to a maximum of the available Lump Sum and Death Benefit Allowance (currently £1,073,000).

You will also have the option to increase the lump sum up to a maximum of 12 times your salary.

You'll be covered by the Group Income Protection scheme. This pays part of your salary to you if you're off work for a long time. (see the GIP leaflet on the pensions website, [unitedutilities.com/](http://unitedutilities.com/)

pensions, for further information). The GIP scheme will also pay your contributions and ours to the scheme, which protects your pension and any life cover benefits.

If you are not actively at work when you join the DC scheme you will not be covered for death in service benefits or group income protection until you return to active employment.



### What to do if you are unhappy with a decision about your pension rights

If you are dissatisfied with anything to do with UUPS, you should, in the first instance, write to the Scheme Administrator who will attempt to resolve your query.

If you remain dissatisfied, you may then write to the Pensions Manager, who will provide you with details of UUPS Internal Dispute Resolution Procedure.

If we are unable to resolve the complaint with you, then you can refer your complaint to The Pensions Ombudsman.

The Pensions Ombudsman can be contacted at:  
Tel: **0800 917 4487**  
Email: [Enquiries@pensions-ombudsman.org.uk](mailto:Enquiries@pensions-ombudsman.org.uk)  
Website: [www.pensions-ombudsman.org.uk](http://www.pensions-ombudsman.org.uk)

*Full details of the UUPS can be found in its trust deed and rules, which are legal documents which govern the scheme. If there is any discrepancy between this communication and the trust deed and rules (as amended from time to time), the trust deed and rules will take precedence.*

*This communication does not confer any rights to benefits. UU reserves the right to amend or discontinue the UUPS and/or the GIP at any time.*

*Statements made in relation to the tax treatment of contributions and benefits are based on UU's understanding of law and HMRC practice at the date of publication. The tax*

*treatment of contributions and benefits will be in accordance with the actual law and HMRC practice at the time of payment. Neither UU nor the Trustee of the UUPS are able to offer financial advice, and you should consider getting independent financial advice on matters discussed in this communication.*

*The Scheme's privacy notice provides information regarding the personal data held by the Trustee and how it is processed. If you would like to see a copy of the privacy notice, it can be accessed here: [unitedutilities.com/pensions/information-library/uups-privacy-policy](http://unitedutilities.com/pensions/information-library/uups-privacy-policy)*



Water for the North West

