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| --- | --- | --- | --- |
| **Version** | **Date Created** | **Description of Change** | **Date Approved** |
| 0.1 | 12/10/2016 | First Draft | 13/10/2016 |
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**Purpose**

* This form is to be used when raising a General Enquiry

**Who Should Complete this Form?**

* Business Retailers only

**Next Steps**

* Once complete, Business Retailers should send this General Enquiry form to the following mailbox wholesaleservicedesk@uuplc.co.uk

**1. Retailers Details**

|  |  |
| --- | --- |
| **Retailer Name** |       |
| **Retailer ID** |       |
| **Retailers Own Reference**  |       |
| **Contact Name** |       |
| **Contact Number** |       |
| **Contact E-mail** |       |

**2. Eligible Premises Details (if applicable)**

|  |  |
| --- | --- |
| **SPID** |       |
| **Building Number** |       |
| **Building Name** |       |
| **Address Line 1** |       |
| **Address Line 2** |       |
| **Address Line 3** |       |
| **Town** |       |
| **Postcode** |       |

**3. Enquiry**

|  |  |
| --- | --- |
| **Enquiry Type** |       |
| **Enquiry** |       |